

TRI THLON MANITOBA

Athlete Protection Guidelines

Adopted by Board of Directors March 20, 2023

Definitions

1. Terms in this Policy are defined as follows:
 - a. *“Athlete”* – An individual who is an Athlete Participant in Triathlon Manitoba
 - b. *“Person in Authority”* – Any Participant who holds a position of authority within Triathlon Manitoba including, but not limited to, coaches, instructors, officials, managers, support personnel, chaperones, committee members, and Directors and Officers
 - c. *“Participants”* – Refers to all categories of individual members and/or registrants defined in the By-laws of Triathlon Manitoba who are subject to the policies of Triathlon Manitoba, as well as all people employed by, contracted by, or engaged in activities with Triathlon Manitoba including, but not limited to, employees, contractors, Athletes, coaches, instructors, officials, volunteers, managers, administrators, committee members, parents or guardians, spectators, and Directors and Officers
 - d. *“Vulnerable Participants”* – Includes minors and vulnerable adults (people who, because of age, disability or other circumstance, are in a position of dependence on others or are otherwise at a greater risk than the general population of being harmed by people in positions of trust or authority)

Purpose

2. These *Athlete Protection Guidelines* describe how Persons in Authority shall maintain a safe sport environment for all Athletes.

Interactions between Persons in Authority and Athletes – the ‘Rule of Two’

3. Triathlon Manitoba requires that the ‘Rule of Two’ be followed for all Persons in Authority who interact with Athletes, to the maximum extent feasible. The ‘Rule of Two’ is a directive that says that an Athlete must never be alone one-on-one with an unrelated Person in Authority.
4. Triathlon Manitoba recognizes that fully implementing the ‘Rule of Two’ may not always be possible in some instances. Consequently, at a minimum, interactions between Persons in Authority and Athletes must respect the following:

- a. To the maximum extent possible, the training environment should be visible and accessible so that all interactions between Persons in Authority and Athletes are observable.
- b. Private and one-on-one situations that are not observable by another adult or Athlete should be avoided to the maximum extent possible.
- c. A Vulnerable Participant may not be alone under the supervision of a Person in Authority unless prior written permission is obtained from the Vulnerable Participant's parent or guardian.
- d. Persons in Authority may not invite or host Vulnerable Participants in their home without the written permission from parents or guardians or without parents or guardians having contemporaneous knowledge of the visit.

Communications

6. For communication between Persons in Authority and Athletes, Triathlon Manitoba recommends:
 - a. Persons in Authority may only send texts, direct messages on social media or emails to individual Athletes when necessary and only for communicating information related to team issues and activities (e.g., non-personal information). Any such texts, messages or emails shall be professional in tone
 - b. Electronic communication between Persons in Authority and Athletes that is personal in nature should be avoided. If such personal communication is unavoidable, it must be recorded and available for review by another Person in Authority and/or by the Athlete's parent/guardian (when the Athlete is a Vulnerable Participant)
 - c. Parents/guardians may request that their child not be contacted by a Person in Authority using any form of electronic communication and/or may request that certain information about their child not be distributed in any form of electronic communication
 - d. All communication between a Person in Authority and Athletes must be between the hours of 6:00 am and midnight unless extenuating circumstances justify otherwise
 - e. Communication concerning drugs or alcohol use (unless regarding its prohibition) is not permitted
 - f. No sexually explicit language or imagery or sexually oriented conversation may be communicated in any medium
 - g. Persons in Authority are not permitted to ask Athletes to keep a secret for them

Travel

7. For travel involving Persons in Authority and Athletes, Triathlon Manitoba recommends:
 - a. Teams or groups of Athlete shall always have at least two Persons in Authority with them
 - b. For mixed gender teams or groups of Athletes, there should be one Person in Authority from each gender
 - c. If two Persons in Authority cannot be present, reasonable efforts should be made to supplement supervision with screened parents or other volunteers
 - d. To the maximum extent possible, no Person in Authority may drive a vehicle alone with an Athlete unless the Person in Authority is the Athlete's parent or guardian

- e. A Person in Authority may not share a hotel room or be alone with an Athlete unless the Person in Authority is the Athlete's parent/guardian or spouse
- f. Room or bed checks during overnight stays must be done by two Persons in Authority
- g. For overnight travel when Athletes must share a hotel room, roommates must be age-appropriate (e.g., within approximately two years of age of one another) and of the same gender identity

Locker Rooms / Changing Areas

- 8. For locker rooms, changing areas and other closed meeting spaces, Triathlon Manitoba recommends:
 - a. Interactions between Persons in Authority and Athletes should not occur in any area where there is a reasonable expectation of privacy such as a locker room, washroom or changing area. A second adult should be present for any necessary interaction between an adult and an Athlete in any such area
 - b. If Persons in Authority are not present in the locker room or changing area, or if they are not permitted to be present, they should still be available outside the locker room or changing area and be able to enter the room or area if required, for reasons including but not limited to team communications and/or emergencies

Photography / Video

- 9. For all photography and video of an Athlete, Triathlon Manitoba recommends:
 - a. Photographs and video should only be taken in public view. Content must observe generally accepted standards of decency, and be both appropriate for and in the best interest of the Athlete
 - b. The use of recording devices in areas where there is a reasonable expectation of privacy is strictly prohibited
 - c. Examples of photos that shall be edited or deleted include:
 - i. Images with misplaced apparel or where undergarments are showing
 - ii. Suggestive or provocative poses
 - iii. Embarrassing images
 - d. If any content featuring an Athlete will be used on any form of public media, an Image Consent Form must be completed before the content is record

Physical Contact

- 10. Some physical contact between Persons in Authority and Athletes may be necessary for various reasons including, but not limited to, teaching a skill or tending to an injury. For physical contact, Triathlon Manitoba recommends:
 - a. A Person in Authority must always request permission to make physical contact from the Athlete in advance and clearly explain where and why the physical contact will occur. The Person in Authority must make clear that they are requesting to touch the Athlete and not requiring physical contact
 - b. Infrequent, incidental physical contact during a training session is not considered a violation of policy
 - c. Non-essential physical contact may not be initiated by the Person of Authority. It is recognized that some Athletes may initiate non-essential physical contact such as

hugging or other physical contact with a Person in Authority for various reasons (e.g., such as celebrating or crying after a poor performance). This physical contact should always occur in an open and observable environment.

History

The history of Triathlon Manitoba's Athlete Protection Guidelines beginning March 2023 is as follows:

1. This document was created based on Sport Manitoba's current Athlete Protection Guidelines Template. Policy approved on March 20, 2023.